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| **Before you Begin** |  |

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| * Know your assigned location and plan to arrive at 6:00am. |
| * Print (4) copies of emailed appointment letter and (2) copies of Secretary of State Certification to take with you. |
| * Take with you: Water, notebook, pen, Poll Watcher Training folder, watch (not smart watch), reading glasses if necessary. |

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| **Upon Arrival** |  |

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| Present Appointment Letter and SOS Certification to the judge. Retain a copy **(TEC 33.051)**  (Judge will sign, give oath first then Watcher will sign in Judge’s presence.) | Document the name of judge(s) |
| Are you denied entry? ***TEC 33.051)***  Were you prohibited**? (TEC 33.056(a)(f)**  ***Class A Misdemeanor*** | *Share that denial of entry or prohibited from* free movement or ability to observe election *s* ***Class A Misdemeanor****. Judge must sign the back of the appointment*  *letter with reason*  CALL WARROOM **512-9910117** |
| Sketch the layout of all equipment and note location of the Cage where the ballots and equipment are secured. | (you may use the back of the page) |

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| **VI. ELECTION EQUIPMENT** |  |
| What is the vendor for the Election Equipment? |  |
| ES&S |  |
| Hart |  |
| How many ballot scanners? |  |
| (Separate multiple entries with commas if necessary.) |  |
| How many Poll Pads / laptops? |  |
| Poll Pads Serial #s (separated entries with commas) |  |
| How many ballot Printers? (HART) |  |
| Printer Serial #s (separated entries with commas) |  |
| How many Curb-side/Assistance? |  |
| *(Separate multiple entries with commas if necessary.)* |  |

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| **IX. MACHINE COUNTS SECTION (screen)** |  |
| **Poll Pads (Laptops)** |  |
| 1. Date and Time on Screen |  |
| 2. Voter Counts on screen |  |
| *(Separate multiple entries with commas if necessary.)* |  |
| **Ballot Scanner Counts (on screen)** |  |
| 3. Date/ Time on Screen |  |
| 4. Public/Ballot count |  |
| (*Separate multiple entries with commas if necessary.* |  |
| 5. Protected/Lifetime Count |  |
| (Separate multiple entries with commas if necessary. |  |
| **HART Ballot Printer** |  |
| BALLOT PRINTERS: What are the total ballot counts from the **ballot printers** at the start of the day and/or during the day (HART ONLY)? |  |
| *(Separate multiple entries with commas if necessary. Please enter the count/time combination at the specific interval during the day.)* |  |
| BALLOT PRINTERS: What are the total lifetime counts from the **ballot printers** at the start of the day and/or during the day (HART ONLY)? |  |
| *(Separate multiple entries with commas if necessary. Please enter the count/time combination at the specific interval during the day.)* |  |

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| **X. Security and Transfer (TEC 33.0605(a)** |  |
| **Ballot Scanner** |  |
| Did all Ballot scanner(s) have a security seals or locks intact before opening of the polling place? | Yes/No |
| Document the Security Seals numbers of the ballot scanner(s)? |  |
| (*Separate multiple entries with commas if necessary. Please use the same ordering as the list of Security Seal numbers above.)* |  |
| Did the **Ballot Box** below the scanner(s) have Security Seals or lock prior to opening? |  |
| Document the Security Seals numbers of the Ballot box below the scanner prior to opening? |  |
| (*Separate multiple entries with commas if necessary, using the same ordering numbers above.)* |  |
| Were the **thumb drive compartment(s)** security seals intact? |  |
| What were the number(s) on the Security Seals? |  |
| (Separate multiple entries with commas if necessary, using the same ordering numbers above.) |  |
| **Poll Pads (Laptops)** |  |
| Did all poll pads have a security seal(s) intact? |  |
| Document Security Seal #'s  Separate multiple entries with commas if necessary, using the same ordering numbers above.) |  |
| **Curbside** |  |
| Did all curb side canner(s) have a security seal(s) intact ? |  |
| Document Security Seal #'s |  |
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| **HART SYSTEM** |  |

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| 18. Were all **Ballot printer(s)** (HART ONLY) security seals intact before opening of the polling place? |  |
| 19. What were the Security Seals numbers of the ballot printer(s) prior to opening? |  |
| (Separate multiple entries with commas if necessary using the same ordering numbers above.) |  |
| **Document any Issues not included above here** |  |
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