

December 15, 2020

Governor's Office of Management and Budget
ATTN: Duncan Evans
350 North State Street, Suite 150
Salt Lake City, UT 84114

Re: Summit County Reimbursement of CARES Act Funds

Dear Mr. Evans:

Attached is a reimbursement request from Kent Jones, Summit County Director of Elections, to cover the county's coronavirus-related expenses for the 2020 General Election. Please reimburse Summit County **\$2,831.90** using the following fund: 2320/060/1640/2320/7115 function COVI. In addition, it is understood that the total may be split into two documents due to the prior and current fiscal year.

Please let me know if you have any questions.

Sincerely,

A handwritten signature in blue ink, appearing to read "Justin Lee", with a stylized flourish at the end.

Justin Lee
Director of Elections
Office of the Utah Lieutenant Governor



CARES ACT FUNDING REIMBURSEMENT REQUEST

STATE OF UTAH

OFFICE OF THE UTAH LIEUTENANT GOVERNOR

Requester's Information

1. County: Summit
2. Name and title of individual filling out this application: Kent Jones Clerk
3. Contact Phone #: 435-336-3203 Contact Email: kentjones@summitcounty.org

Reimbursement Information

4. Identify the election(s) for which these funds were used: 2020 General Election
5. Total amount approved by the state: \$ _____
6. Total amount of reimbursement: \$ 2831.90
7. On the next page, provide a breakdown of expenses that are being reimbursed. You may attach a separate spreadsheet to this application if desired.
- Receipts, invoices, or other documentation of cost must be provided with this request. If the county cannot produce these items, it must provide a detailed explanation as to why.
 - Expenditures must serve the purpose to "prevent, prepare for, and respond to the coronavirus." Be as specific and detailed as possible in the descriptions of expenditures. Explanations that are vague may be rejected. For example, "COVID Notices" is unacceptable, but explanations such as, "Mailed a postcard notice to all residents in the county on May 25, 2020 informing them of the changes to election processes due to COVID" are desired.
 - Reimbursements for regular staff overtime or staff expenses must be submitted with timesheets or other satisfactory documentation.
 - Expenditures may not supplant the county's budget (i.e., funds may not cover costs that the county would normally incur).

County Clerk Declaration and Signature

Initial the statements and sign below:

KJ I affirm the expenditures listed in this request were used, or will be used, to prevent, prepare for, and respond to coronavirus for the 2020 Federal election cycle.

KJ I affirm the expenditures listed in this request did not, or will not, supplant the county's budget.

Kent Jones
County Clerk's Signature

12/14/20
Date

Description of expenditure. Be specific and detailed as possible.	Amount (\$)	Receipt, invoices, or other documentation provided (Yes/No). If 'NO,' please provide a detailed explanation as to why documentation is not available.
Signage for drive-up voting	381.90	attached
28,000 inserts of instructions for drive up voting	1400.00	estimated at .05 each no. separate billing
added drive-up Election Judges	1050.00	listed



Elevate Your Image
parkcitysignsinc.com

6430 N Business Park Loop Rd
Unit F
Park City, UT 84098
(435) 649-1235

INVOICE

INV-3255

Payment Terms: Cash Customer

Created Date: 9/24/2020

DESCRIPTION: Ballot Box/ Directional

Bill To: Summit County
60 N Main St
Po Box 128
Coalville, UT 84017
US

Pickup At: Park City Signs
6430 N Business Park Loop Rd
Unit F
Park City, UT 84098
US

Ordered By: Kellie Robinson
Email: krobinson@summitcounty.org
Tax ID: 11904644-002-STC

Salesperson: Greg Domm
Email: greg@parkcitysignsinc.com

NO.	Product Summary	QTY	UNIT PRICE	TAXABLE	AMOUNT
1	Door Sign	1	\$53.88	\$0.00	\$53.88
1.1	Vinyl - 3M 40C or Arlon 4600LX with UV overlamine - Door Sign Part Qty: 2 Width: 28.00" Height: 20.00" Text: Qty (1) 28x20 -Mount to 3mm White Sintra -Add Killer Red Tape on corners				
2	Directional Signs	1	\$328.02	\$0.00	\$328.02
2.1	Vinyl - 3M 40C or Arlon 4600LX with UV overlamine - Directional Signs Part Qty: 7 Width: 48.00" Height: 36.00" Text: Qty (4) 48x36 -Black Vinyl- Mount to Coroplast				

Subtotal:	\$381.90
Taxable Amount:	\$0.00
Taxes:	\$0.00
Grand Total:	\$381.90
Amount Paid:	\$0.00
BALANCE DUE:	\$381.90

Thank You!

Election Day Drive-up voting Judges:

Dan Compton
Joe Frazier
Skyler Jenkins
Kenny Jacobson
Amy Regan
Connie Robinson
Casey Jones

$\$150.00 \times 7 = \1050.00