

December 15, 2020

Governor's Office of Management and Budget
ATTN: Duncan Evans
350 North State Street, Suite 150
Salt Lake City, UT 84114

Re: Emery County Reimbursement of CARES Act Funds

Dear Mr. Evans:

Attached is a reimbursement request from Brenda Tuttle, Emery County Clerk/Auditor, to cover the county's coronavirus-related expenses for the 2020 General Election. Please reimburse Emery County **\$3,077.22** using the following fund: 2320/060/1640/2320/7115 function COVI. In addition, it is understood that the total may be split into two documents due to the prior and current fiscal year.

Please let me know if you have any questions.

Sincerely,

A handwritten signature in blue ink, appearing to read "Justin Lee", with a stylized flourish at the end.

Justin Lee
Director of Elections
Office of the Utah Lieutenant Governor



CARES ACT FUNDING REIMBURSEMENT REQUEST

STATE OF UTAH

OFFICE OF THE UTAH LIEUTENANT GOVERNOR

Requester's Information

1. County: Emery County
2. Name and title of individual filling out this application: Brenda Tuttle
3. Contact Phone #: (435) 381 3550 Contact Email: brendat@emery.utah.gov

Reimbursement Information

4. Identify the election(s) for which these funds were used: November 3, 2020
5. Total amount approved by the state: \$ 3,077.22
6. Total amount of reimbursement: \$ 3077.22
7. On the next page, provide a breakdown of expenses that are being reimbursed. You may attach a separate spreadsheet to this application if desired.
 - Receipts, invoices, or other documentation of cost must be provided with this request. If the county cannot produce these items, it must provide a detailed explanation as to why.
 - Expenditures must serve the purpose to "prevent, prepare for, and respond to the coronavirus." Be as specific and detailed as possible in the descriptions of expenditures. Explanations that are vague may be rejected. For example, "COVID Notices" is unacceptable, but explanations such as, "Mailed a postcard notice to all residents in the county on May 25, 2020 informing them of the changes to election processes due to COVID" are desired.
 - Reimbursements for regular staff overtime or staff expenses must be submitted with timesheets or other satisfactory documentation.
 - Expenditures may not supplant the county's budget (i.e., funds may not cover costs that the county would normally incur).

County Clerk Declaration and Signature

Initial the statements and sign below:

X I affirm the expenditures listed in this request were used, or will be used, to prevent, prepare for, and respond to coronavirus for the 2020 Federal election cycle.

X I affirm the expenditures listed in this request did not, or will not, supplant the county's budget.

Brenda Tuttle

County Clerk's Signature

12/2/2020

Date

Description of expenditure. Be specific and detailed as possible.	Amount (\$)	Receipt, invoices, or other documentation provided (Yes/No). If 'NO,' please provide a detailed explanation as to why documentation is not available.
United States Postoffice - Stamps for return envelopes	\$ 2970.00	Yes ✓
Drop Box	\$107.22	Yes ✓



How does
get more done.

449 N. MAIN ST
LAYTON, UT 84041 (801)5432296

8583 00064 44285 09/12/20 09:25 AM
SALE SELF CHECKOUT

832794007107 OASIS MBX BK <A> 99.97
PM-A OASIS CLASSIC MAILBOX LOCK BLK

SUBTOTAL 99.97
SALES TAX 7.25
TOTAL \$107.22

XXXXXXXXXXXX5368 VISA USD\$ 107.22

AUTH CODE 886834/2641189 TA
Chip Read VISA CREDIT
AID A0000000031010

8583 09/12/20 09:25 AM



8583 64 44285 09/12/2020 0610

RETURN POLICY DEFINITIONS
POLICY ID DAYS POLICY EXPIRES ON
A 1 180 03/11/2021

Due to COVID-19, we have extended our
returns policy for most items.
Please see homedepot.com for details.

DID WE NAIL IT?

Take a short survey for a chance TO WIN
A \$5,000 HOME DEPOT GIFT CARD

Opine en español

www.homedepot.com/survey

User ID: H89 97442 88923
PASSWORD: 20462 88859

Entries must be completed within 14 days
of purchase. Entrants must be 18 or
older to enter. See complete rules on
website. No purchase necessary.

