

## CARES Act Funding Request

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### Instructions

The CARES Act allows state and local governments to use the funds to prevent, prepare for, and respond to the coronavirus for the 2020 election cycle (this includes Utah's June Primary and the November General Election). To request CARES Act funds, please complete the form below and provide a proposal of how your county will use the funds to prevent, prepare for, and respond to the coronavirus.

Here are some potential expenses that could be funded through the CARES Act, but this list is not exhaustive:

- Personal protective equipment, such as hand sanitizer, masks, face shields, gloves.
- Cleaning supplies and equipment.
- Pre- and post-election deep cleaning of drive-up voting locations or election offices.
- Expenses incurred to maintain physical distancing between election workers, poll workers, and/or voters.
- Expenses associated with drive-up voting, such as:
  - Signage, banners, traffic cones, safety vests, and other traffic management items.
  - Shade tents, tables, extension cords, or other items necessary so that poll workers can work outside.
  - Mobile IT equipment.
- Mailings, notices, or other public communications to inform voters of coronavirus precautions, options in voting, and other voting information. This could include efforts to encourage voters to update their voter registration/ballot mailing address to ensure their mail ballot arrives properly.
- Expenses associated with sending and processing additional mail ballots (e.g., sending mail ballots to voters on the "Do-not-mail" list).
- Prepaid return postage on ballots. A county that normally provides prepaid return postage on ballots can obtain funding for an increase of prepaid postage costs due to polling locations closing.
- Training of poll workers on sanitization procedures for drive-up voting.
- Purchase and installation for ballot drop boxes.
- Additional temporary staff.
- Overtime salary and benefit costs for elections staff and poll workers. The county must provide a specific breakdown of staff hours that were dedicated to coronavirus issues.
- Printing self-adhesive envelopes.
- Expenses related to election staff telecommuting.

Allowable expenditures that were made after January 20, 2020 but before funds were disbursed can also be funded with CARES Act funds.

To request CARES Act funds, please complete the form below and provide a proposal of how your county will use the funds to prevent, prepare for, and respond to the coronavirus in the 2020 Election Cycle. This form must be submitted to [dbrenchley@utah.gov](mailto:dbrenchley@utah.gov) no later than 5:00 pm on May 4, 2020.

### Grant Stipulations

- Federal funds cannot be used to supplant the state's or counties' budgets.

- The Lt. Governor's Office will review all funding requests and notify counties of a funding award on or before May 11, 2020.
- If a county is awarded funds, the county may obtain the funds by providing documentation of the expense. If the county is requesting funds prior to incurring the expense, the county must provide documentation of the anticipated expense, such as a quote, and then provide documentation at a later date, such as an invoice, that indicates the final cost.
- In addition to the documentation requirements listed above, counties that receive funds must provide the Lt. Governor's Office with a report within 10 days of the Primary and General Elections that includes a full accounting of the county's uses of the funding and an explanation of how such uses allowed the county to prevent, prepare for, and respond to coronavirus.
- If a county needs to adjust estimates or its request, it may submit a revised request to the Lt. Governor's Office. The Lt. Governor's Office must approve the request.
- Any unexpended funds remaining on December 15, 2020 must either be returned to the state or cannot be disbursed to counties.

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**Please provide the following information:**

County: Sanpete

Today's Date: May 4, 2020

Requester's Name & Contact Information:

Sandy Neill (435) 835-2131 x5

Total Amount Requested: \$ 4,244.52

Please provide a spreadsheet or list that identifies:

- A detailed description of every expenditure for which the county will use the grant funds; and
- The estimated amount per expenditure.

Please be as specific as possible in your descriptions. For example, "\$5,000 for notices" is not a good description, but "\$5,000 to print, fold, and mail postcards to voters in late May to inform them that polling locations are not available" is a good description.

This is a request for both the June Primary Election and the November General Election.

You can fill in the sheet on the next page, or you can attach a separate spreadsheet.

[illegible]

6321 Bury Drive, Suite 19  
Eden Prairie, MN 55346 US  
(800) 538-7898



American Security Cabinets  
American Rx Group  
American Book Returns  
American Payment Center

# INVOICE

**BILL TO**

Sandy Neill  
Sanpete County  
Sandy Neill  
160 North Main, Suite 202  
Manti, UT 84642

**SHIP TO**

Sanpete County  
160 North Main, Suite 202  
Manti, UT 84642 United States

**INVOICE #** 1803453**DATE** 04/23/2020**DUE DATE** 05/08/2020**TERMS** NET 15**SHIP DATE**

04/23/2020

**SHIP VIA**

Freight w/free liftgate

DESCRIPTION	QTY	RATE	AMOUNT
Model 810 Ballot Drop Stainless Steel One-Hand-Chute Customer requests No Transfer Cart	1	2,655.00	2,655.00T
Red and Blue Signs: "Your County" & "Official Ballot Drop Box" and one custom message attached as directed.	1	0.00	0.00T
Extra set of (3) double-bitted registered keys. Must specify lock numbers.	1	26.00	26.00T
Freight w/free liftgate			178.00
Discount	1	-265.50	-265.50

KEY # CXH1026/CXH1014 Hopper 8025

From PO Number:

SUBTOTAL 2,593.50

TAX (0%) 0.00

TOTAL 2,593.50

BALANCE DUE **\$2,593.50**

Please review your invoice promptly. We will correct any errors within 30  
days of the invoice date. After that, we deem the invoice to be correct and reserve  
the right not to issue credits, in whole or part.

**Kimberly-Clark® Professional Pleat-Style Procedure Masks With Ear Loops, One Size, Blue, Carton Of 500 Masks** Item # 6021112

**\$139.99 / carton**

Out of stock for delivery



Feedback



**Boardwalk Disposable Nitrile Exam Gloves, Medium, Blue, Box of 1,000 Gloves Item # 5652512****\$159.99 / carton**

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3

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Help

Upload a new sci-fi comedy

Subtotal: \$119.97

Amazon Home

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Discover

Shop by Style

Home Décor

Furniture

Kitchen &amp; Dining

Bed &amp; Bath

Proceed to checkout



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## Esnow 3W UV Sanitizer Wand, Handheld Waterproof UV Lamp Sterilizer for Hotel Household Wardrobe Toilet Car Kitchen tToys Pet Area, Travel Size Air Purifier

by Esnow

11 ratings

List Price: \$59.99

Price: **\$39.99** & FREE ShippingYou Save: **\$20.00 (33%)**

Get \$70 off instantly: Pay \$0.00 \$39.99 upon approval for the Amazon Prime Rewards Visa Card. No annual fee.

Not eligible for Amazon Prime.

- Lightweight and convenient hand-held design can sterilize the required area at any time.
- The special lampshade design allows the lamp tube to be partially exposed, which has greater sterilizing power and is also convenient for wiping the lamp tube.
- Maintain cleanliness in the room, closet, and household items. Avoid being covered by harmful microorganisms.
- Suitable for office travel, outing, and travel, IP65 Waterproof. Used in personal daily necessities, chopsticks, spoons, cutlery, telephones, desks, toilets, public places, cars, etc.
- Used in personal daily necessities, chopsticks, spoons, cutlery, telephones, desks, toilets, public places, cars, etc.

New (17) from **\$39.99** + FREE Shipping[Report incorrect product information.](#)

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1,106

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## Product information

Shipping Information	<a href="#">View shipping rates and policies</a>
Manufacturer	Esnow
ASIN	B0872FMPC9
Customer Reviews	<a href="#">11 ratings</a> 5.0 out of 5 stars
Best Sellers Rank	#59,206 in Home & Kitchen ( <a href="#">See Top 100 in Home &amp; Kitchen</a> ) #22 in <a href="#">Home Travel-Size Air Purifiers</a>

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Subtotal: **\$119.97**

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Deborah





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## Artistrybyla MasterHand Sanitizer & Disinfectant 1 Gal - 128 oz

by Artistrybyla

7 answered questions

Price: **\$79.95**Get \$70 off instantly: Pay **\$9.95** ~~\$79.95~~ upon approval for the Amazon Prime Rewards Visa Card. No annual fee.New (4) from **\$62.95** + \$14.95 Shipping[Report incorrect product information.](#)**\$79.95**FREE delivery: **Monday, May 11**  
Order within 18 hrs 6 mins [Details](#)Deliver to Guadalupe - Manti  
84642**In stock on May 7, 2020.**  
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### Product description

MasterHand's topical solution can be used to sanitize and disinfect hands and surfaces. It is a liquid hand sanitizer. Each 1-gallon jug is equivalent to a month's supply for typical family use. MasterHand sanitizer is made using the World Health Organization approved formula in an FDA registered facility. You can refill your spray or sanitizer bottles. Safely clean your hands or conveniently clean your phone and/or keys. Keep yourself and your surroundings clean for your family's health and well being! -Ethically Sourced, High-Quality Sanitizer -Alcohol Antiseptic 80% -Topical Solution -It is a Liquid Formula for Use in Pump and Spray Dispensers -Made in FDA Registered Facility -World Health Organization Formula -Size: 1 Gallon

**Foot Pain Relief Arch Support Braces for Women & Men (Set of 2)...****129**[Ad feedback](#)

**Clorox® Disinfecting Wipes, Citrus Blend Scent, 35 Wipes Per Canister, Case Of 12 Canisters Item # 733753****\$68.29 / carton**

Limit: 2

