

STATE OF UTAH
OFFICE OF THE LIEUTENANT GOVERNOR



SPENCER J. COX
LIEUTENANT GOVERNOR

July 17, 2020

Governor's Office of Management and Budget
ATTN: Duncan Evans
350 North State Street, Suite 150
Salt Lake City, UT 84114

Re: Emery County Reimbursement of CARES Act Funds

Dear Mr. Evans:

Attached is a reimbursement request from Brenda Tuttle, Emery County Clerk, to cover the county's coronavirus-related expenses for the June 2020 Primary Election. Please reimburse Emery County **\$2,920.58** using the following fund: 2320/060/1640/2320/7115 function COVI.

Please let me know if you have any questions.

Sincerely,

A handwritten signature in blue ink, appearing to read "Justin Lee".

Justin Lee
Director of Elections
Office of the Utah Lieutenant Governor

STATE OF UTAH
OFFICE OF THE LIEUTENANT GOVERNOR



SPENCER J. COX
LIEUTENANT GOVERNOR

May 12, 2020

Brenda Tuttle
Emery County Clerk
PO Box 907
Castle Dale, UT 84513

Dear Ms. Tuttle:

The State of Utah is awarding Emery County \$5,270.00 in CARES Act funds to help the county prevent, prepare for, and respond to coronavirus for the June 30, 2020 Regular Primary Election.

The funds will be provided primarily on a reimbursement basis. To obtain the funds, the county must submit a disbursement request form (attached) and provide supporting documentation for each expenditure no later than December 15, 2020. An invoice, receipt, or quote is acceptable documentation for most expenditures. If the county will use the funds to cover normal expenses that have increased due to the coronavirus (e.g., increased postage due because of a higher volume of mail ballots), the county must identify the increase by comparing the cost in 2020 to the cost in previous regular election years. If the county will use funds to cover regular staffing costs, the county must provide detailed timesheets that identify the staff hours that were allocated to prevent, prepare for, and respond to the coronavirus.

Please note that disbursement will be denied in whole or in part if:

- The county uses the funds to supplant its budget;
- The county fails to provide the appropriate documentation for an expense;
- The county uses the funds for purposes other than preventing, preparing for, and responding to coronavirus for the 2020 election cycle; or
- The county submits the disbursement request form after December 15, 2020.

If the county needs additional funding for the Primary Election, you may submit an additional funding request form. If you have any questions related to these funds, please feel free to contact me at dbrenchley@utah.gov or 801-538-1746.

Sincerely,

A handwritten signature in blue ink, appearing to read "Derek Brenchley", is written over a circular stamp. The stamp is partially visible and contains the text "OFFICE OF THE LIEUTENANT GOVERNOR" and "STATE OF UTAH".

Derek Brenchley
Deputy Director of Elections
Office of the Utah Lieutenant Governor



CARES ACT FUNDING REIMBURSEMENT REQUEST

STATE OF UTAH

OFFICE OF THE UTAH LIEUTENANT GOVERNOR

Requester's Information

1. County: Emery County
2. Name and title of individual filling out this application: Brenda Tuttle, Clerk/Auditor
3. Contact Phone #: (435) 381-3550 Contact Email: brendat@emery.utah.gov

Reimbursement Information

4. Identify the election(s) for which these funds were used: Primary 6/30/2020
5. Total amount approved by the state: \$ 5,270.00
6. Total amount of reimbursement: \$ 2,920.58
7. On the next page, provide a breakdown of expenses that are being reimbursed. You may attach a separate spreadsheet to this application if desired.
 - Receipts, invoices, or other documentation of cost must be provided with this request. If the county cannot produce these items, it must provide a detailed explanation as to why.
 - Expenditures must serve the purpose to "prevent, prepare for, and respond to the coronavirus." Be as specific and detailed as possible in the descriptions of expenditures. Explanations that are vague may be rejected. For example, "COVID Notices" is unacceptable, but explanations such as, "Mailed a postcard notice to all residents in the county on May 25, 2020 informing them of the changes to election processes due to COVID" are desired.
 - Reimbursements for regular staff overtime or staff expenses must be submitted with timesheets or other satisfactory documentation.
 - Expenditures may not supplant the county's budget (i.e., funds may not cover costs that the county would normally incur).

County Clerk Declaration and Signature

Initial the statements and sign below:

BT I affirm the expenditures listed in this request were used, or will be used, to prevent, prepare for, and respond to coronavirus for the 2020 Federal election cycle.

BT I affirm the expenditures listed in this request did not, or will not, supplant the county's budget.

Brenda Tuttle
County Clerk's Signature

July 15, 2020

Date

Description of expenditure. Be specific and detailed as possible.	Amount (\$)	Receipt, invoices, or other documentation provided (Yes/No). If 'NO,' please provide a detailed explanation as to why documentation is not available.

WARNING THIS CHECK HAS THE FOLLOWING SECURITY FEATURES: CHECK PROTECT PAPER-MICRO SIGNATURE LINE AND A COLORED BACKGROUND

EMERY COUNTY CLERK/AUDITOR

TO THE TREASURER OF EMERY COUNTY

CASTLE DALE, UTAH 84513

Two Thousand Five Hundred Eighty-Five and 00/100 Dollars

PAY TO THE ORDER OF:
POSTMASTER/CASTLE DALE
CASTLE DALE UT 84513CARSON EMERY DIVISION
ZIONS FIRST NATIONAL BANK
CASTLE DALE, UTAH 84513

97 50 1042

DATE: 05/19/20

WARRANT NO:
254993AMOUNT
2,585.00I HEREBY CERTIFY THAT THIS WARRANT IS
WITHIN THE LAWFUL JURISDICTION OF EMERY
COUNTY AND I HAVE ISSUED IT ACCORDING TO LAW*Blenda Fritt, CPA**Cleared bank
5/21/20*

⑈254993⑈ ⑆124000054⑆ 49 19840 1⑈

ENDORSE HERE

FOR DEPOSIT ONLY
ZIONS FIRST NATIONAL BANK
CASTLE DALE, UT
ACCOUNT # 00000000000000000000
DATE: 05/17/2020

621 EAST MAIN
CASTLE DALE, UT 84513
(435) 381-5660
<http://stewartsmarketplace.com/castledale>
WWW.FACEBOOK.COM/STEWARTSMARKETCASTLEDALE
Hi, my name is manager!

GROCERY
1 YSDI DUALACTIN WIPE 38.94
1920681700 686.49

SUBTOTAL 6 38.94
TAX 38.94

TAX 1 0 TAX EXEMPT
TAX 2 0 TAX EXEMPT
TAX 3 0 TAX EXEMPT
TOTAL 38.94

DUE 38.94
STORE CHARGE 38.94
ACCOUNT NAME: EMERY COUNTY AG 1111
INVOICE NUMBER: 81-759448
CHANGE DUE .00

YOUR FEEDBACK IS IMPORTANT TO US.
PLEASE VISIT
STEWARTSMARKETPLACE.COM/SURVEY
TO LET US KNOW HOW WE ARE DOING.
PLUS, YOU CAN ENTER TO WIN
A \$50 WALLET CREDIT FOR PARTICIPATING.
THANK YOU FOR SHOPPING WITH US TODAY.

06/30/2020 81 100 2:15 P
N
81-759448



More saving.
More doing.™

1440 S TECHNOLOGY DRIVE
RICHFIELD, UT 84701 (435)8968548

4422 00052 23771 06/24/20 03:26 PM
SALE CASHIER CAROL

074507996128 4X8 1/8 LEXN <A> 186.00
48X96 .118 CLR LEXAN POLYCARBONATE
731161024238 15IN SHELF <A>
4 TIER BLK SHELVING 28W X 15L X 52H
2@19.98 39.96
071549461324 1 GAL. READY <A> 19.97
ORTHO GROUND CLEAR 1 GAL WAND
832794007107 OASIS MBX BK <A> 99.97
PM-A OASIS CLASSIC MAILBOX LOCK BLK

SUBTOTAL 345.90
SALES TAX 23.35
TOTAL \$369.25

XXXXXXXXXXXX4312 VISA

AUTH CODE 392110/2522009
Chip Read
AID A00000000031010

USD\$ 369.25
TA
VISA CREDIT

106.72



4422 52 23771 06/24/2020 2143

RETURN POLICY DEFINITIONS
POLICY ID DAYS POLICY EXPIRES ON
A 1 180 12/21/2020

Due to COVID-19, we have extended our
returns policy for most items.
Please see homedepot.com for details.

DID WE NAIL IT?

Take a short survey for a chance TO WIN
A \$5,000 HOME DEPOT GIFT CARD

Opine en español

www.homedepot.com/survey

User ID: H89 52253 47883
PASSWORD: 20324 47831

Entries must be completed within 14 days
of purchase. Entrants must be 18 or
older to enter. See complete rules on
website. No purchase necessary.